

# AFIS/INS FILE COPY

HEADQUARTERS US AIR FORCE  
Assistant Chief of Staff, Intelligence  
Washington DC 20330-5110

INOI 205-4

15 March 1985

## Security

### DESIGNATION OF SPECIAL SECURITY OFFICER (SSO), TK CONTROL OFFICER (TCO), GAMMA CONTROL OFFICER (GCO), AND BRAVO CONTROL OFFICER (BCO)

This OI assigns Department of the Air (DAF), Headquarters United States Air Force (HQ USAF) and Headquarters Air Force Intelligence Service (HQ AFIS) SSO, TCO, GCO and BCO and related security responsibilities, and delegates to the Assistant for Security and Communications Management (AF/INS) the authority to promulgate DAF SCI security policy and procedures to DAF organizations and personnel who are under the SCI security cognizance of the Assistant Chief of Staff, Intelligence (ACS/I), HQ USAF.

#### 1. References:

- a. DCI Security Policy Manual for SCI Control Systems.
- b. DOD C-5105.21-M-1, SCI Security Manual, Administrative Security.
- c. DOD TS-5105.21-M-2, SCI Security Manual, COMINT Policy.
- d. DOD TS-5105.21-M-3, SCI Security Manual, TK Policy.
- e. DOD S-5210.51 (M-1) BRAVO Control System Manual.
- f. USAFINTEL 201-1, Security, Use and Dissemination of SCI.

#### 2. Delegation:

a. In accordance with the above directives, the commissioned officer assigned as the Assistant for Security and Communications Management, is designated the SSO, TCO, GCO, and BCO for the DAF.

b. In accordance with the above directives, the commissioned officer assigned as the Deputy Assistant for Security and Communications Management is designated the Assistant SSO, TCO, GCO and BCO for DAF. In the absence of the Assistant for Security and Communications Management, the incumbent Deputy Assistant for Security and Communications Management will assume the duties of the SSO, TCO, GCO and BCO for the DAF.

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c. In accordance with the above directives, the commissioned officer assigned as the Chief, Special Security Office, HQ USAF (A. IS/INSD), is designated the SSO, TCO, GCO and BCO for HQ USAF, HQ AFIS and their subordinate elements.

d. In accordance with separate directives issued by CIA, NSA and the CNO, the SSO HQ USAF is designated the Air Force control officer for the CS, PM, VER, SNCP and M SCI control programs for the DAF and will manage all aspects of these programs. AFIS/INSD will keep the Assistant and Deputy Assistant for Security and Communications Management informed of the special SCI requirements of these unique programs.

### **3. Responsibilities:**

a. AF/INS will be guided in the performance of assigned duties by the above directives.

b. AF/INS is responsible for promulgating and maintaining appropriate SCI directives pursuant to the above directives.

c. AF/INS will represent the ACS/I on the SCI Security Committee (SECOM) and for appointing Air Force representatives to SECOM subcommittee and working groups.

d. AF/INS will be the ACS/I focal point with HQ AFOSI for all security matters under the provision of paragraph 48d, Reference a and paragraph C2, Chapter 4, Reference b.

e. AFIS/INSD is responsible for providing SCI security services outlined in the above directives and for implementing appropriate SCI security directives for Air Force activities within the National Capital Region (NCR) that are under the SCI security cognizance of the ACS/I, less those under the SCI security cognizance of the Senior Intelligence Officer, HQ Air Force Systems Command.

### **4. Authorities:**

a. AF/INS is authorized to promulgate DAF SCI security directives and to communicate directly with SCI security authorities within the US Intelligence Community on matters of mutual interest.

b. AFIS/INSD is authorized to initiate and staff, in coordination with AF/INS, appropriate HQ USAF and AFIS SCI security directives, and to communicate with national and departmental SCI Security Officials on matters of SCI support to HQ USAF and AFIS.

### **5. Appointment/Relief Procedures:**

a. The incumbent AF/INS will prepare a letter of appointment/relief (See attachment 1) upon change of assignment. The letter will be signed by the ACS/I.

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b. The incumbent AFIS/INSD will prepare a letter of appointment/relief (See attachment 1) upon change of assignment. The letter will be signed by AF/INS.

OFFICIAL

JAMES C. PFAUTZ, Major General, USAF  
Asst Chief of Staff, Intelligence

ROBERT D. ANDERSON, Lt COL, USAF  
Exec to ACS/Intelligence

1 Attachment  
Sample Letter of Appointment/Relief